



Bihar School Examination Board

Sinha Library Road, Patna-800017

NOTICE INVITING e-TENDER

(Through e-procurement mode only over (<https://www.eproc.bihar.gov.in>))

Tender Notice No 44/16/BSEB/e-Proc/2016-17

The project involves outsourcing all the work required for Bihar School of Examination Board i.e. **Supply of OMR sheet, Barcode stickers, Scanning of OMR Answer sheet and Finalization of data.** BSEB is looking for bidder to provide the services listed in Scope of Work in this document. The entire job from the stage of Supply of OMR sheet, Scanning of OMR Answer sheet and Finalization of data. The approved agency will be required to carry out the work without any error to provide error-free examination system besides bringing in efficiency and effectiveness in exam conduction through greater transparency, accountability, responsiveness and accessibility.

| SL No. | Scope of work | Cost of tender document (In Rupees) | Tender processing Fee(NonRefundable) (inclusive of service tax @15.00%) to be paid through e-payment mode (i.e. NEFT/RTGS/,Credit Card/Debit card)(in Rupees) | Earnest Money (In Rupees) |
|--------|--|-------------------------------------|---|---------------------------|
| 1 | 2 | 3 | 4 | 5 |
| 01. | Supply of OMR sheet, Barcode stickers, Scanning of OMR Answer sheet and Finalization of data | Rs. 500.00 | Rs. 1150.00 | Rs.50,000.00 |

Tender Schedule/Programme:

| Sl. No. | Activity | Date/Time : Duration |
|---------|---|--|
| 1. | Online Sale/Download date of Tender documents | From 27.09.2016 to 12.10.2016 (15:00 Hrs.) (https://www.eproc.bihar.gov.in) |
| 2. | Pre-bid meeting | 01.10.2016 at 12:30 Hrs in BSEB office |
| 3. | Date/Time for submission/ uploading of offer/Bid | 13.10.2016 upto 15.30 Hrs. (https://www.eproc.bihar.gov.in) |
| 4. | Submission of form fee & EMD in Hard copy/Original | 13.10.2016 upto 17:00 Hrs. (Bihar School Examination Board, Sinha Library Road, Patna-800017) |
| 5. | Date & time for opening of technical and commercial | 14.10.2016 at 15:30 Hrs. (https://www.eproc.bihar.gov.in) |
| 6. | Financial Bid Opening Date and Time | Date to be announced later by competent authority. |

- Detailed descriptions of the item and instructions for submitting your offer can be downloaded from e-tender website(<https://www.eproc.bihar.gov.in>).

- The bidder must have Class II Digital Signature Certificate (DSC) and e-Tendering User-id of the e-Procurement website(<https://www.eproc.bihar.gov.in>) for submission of e-Bid.
- Tender Processing Fee (TPF) amount to be paid through e-Payment mode (i.e. NEFT / RTGS, Credit / Debit Card) only.
- Bids along with necessary online payments (Tender Processing Fee) must be submitted through e-Procurement portal (<https://www.eproc.bihar.gov.in>) before the date and time specified in the NIT/RFP. The department/Tendering Authority doesn't take any responsibility for the delay / Non Submission of Tender / Non Reconciliation of online Payment caused due to Non availability of Internet Connection, Network Traffic / Holidays or any other reason."
- The bidders shall submit their eligibility and qualification details, Certificates as mentioned in section etc., in the online standard formats given in e-Procurement web site (<https://www.eproc.bihar.gov.in>) at the respective stage only.
- The bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria / technical bids and other certificate /documents in the e-Procurement web site (<https://www.eproc.bihar.gov.in>).
- The bidder shall digitally sign on the supporting statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity. The bidder shall attach all the required documents for the specific tender after uploading the same during the bid submission as per the tender notice and bid document.
- For support related to e-tendering process, bidders may contact at following address “e-Procurement HELP DESK First Floor, M/22, Bank of India Building, Road No-25, Sri Krishna Nagar, and Patna- 800001 Ph. No: **0612-2523006**, Mob- **7542028164**” or may visit the link “Vendor Info” at (<https://www.eproc.bihar.gov.in>).
- **Corrigendum/ Addendum**, if any, will be published on the departmental website www.biharboard.ac.in, and e-Procurement, Bihar <https://www.eproc.bihar.gov.in> itself.

Secretary
Bihar School Examination Board,Patna